



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

**Accredited with A+ grade by NAAC**

**Affiliation Process 2024-25**

**Affiliation Letter**

**Date: 07/06/2024**

GTU/Inst\_Affi/845/2024-25

To,  
The Principal,  
SDA College of Business studies  
132 FT RING ROAD, HARIPURA MANAGAR (E), AHMEDABAD - 380008

**Sub. : Temporary Affiliation for the Academic Year 2024-25.**

**Read:** Gujarat Act No. : 20/2007 Gujarat Technological University.

**Ref. :** 1) Application for affiliation for the academic year 2024-25.

2) EOA letter for the year 2024-25 from AICTE.

3) AIC report of GTU for the year 2024-25/LIC report of GTU for 2024-25.

**Dear Sir,**

With reference to the above-mentioned subject and referred application, in terms of the provision under the section-8 and 26 of GTU Act 20/2007 issued by the Government of Gujarat, I am directed to convey the temporary affiliation for the year 2024-25 as per following details:

<b>Name of Institute</b>	SDA College of Business studies	<b>Institute Address</b>	132 FT RING ROAD, HARIPURA MANAGAR (E), AHMEDABAD - 380008
<b>Name of Trust/Society/Body</b>	THE COUNCIL OF SEVENTH-DAY ADVENTIST EDUCATIONAL INSTITUTIONS	<b>Trust/Society/Body Address</b>	7/Aa148, 3RD AVENUE ANNA NAGAR, CHENNAI - 40 CHENNAI
<b>Institute Type</b>	SFI	<b>GTU Institute Code</b>	845
<b>Year of Establishment</b>	2023		

<b>Change of Name</b>	NA	<b>Change of Site</b>	NA	<b>PIO Seats</b>	NA
<b>Change of Name Approved</b>	NA	<b>Change of Site Approved</b>	NA	<b>NRI Seats</b>	NA

To conduct the following courses with the intake mentioned against the name of course indicated below for the academic year 2024-25:

<b>Level</b>	<b>Course</b>	<b>Approved Intake for 2024-25</b>
PG	MBA	30

→Above mentioned approval is subject to the condition that institute shall follow and adhere to the regulations, guidelines and direction issued by AICTE and GTU from time to time and the undertaking / affidavit given by the institute along with the application submitted by the institution.

→ For Course(s) in vocational(Technical) Programme, please refer clause 1.3.3 of AICTE APH 2024-27, and the Institution will ensure that the minimum batch size of 10 students shall be maintained for each course.

**The following compliances are required to be done by your Institute/College Immediately.**

**Observation by AIC/LIC committee(if any):**

The committee has conducted AIC for SDA College (845) On 3/5/24. The following are the observations.

1. The institute does not have full time endorsed director. Since, the institute is increasing the intake from 30 to 60 and starting with BBA programme, it is suggested to advertise for the full time Director and conduct the interview.
2. The advertisement for Professor was given and the interviews were conducted but the institute did not get any application for the post.
3. For Associate Professor (MBA), the interviews were completed on 2/5/24 and two faculties have been qualified for the post. The process of endorsement is pending.
4. For Assistant Professor (MBA), four candidates have been selected on 2/5/24 and the process of endorsement is pending.
5. For BBA Programme, the infrastructure is sufficient. The faculty recruitment drive is not conducted yet.
6. NOC for increase in intake from GTU has been obtained.
7. While interacting with students, it was observed that many of them are working. It is suggested to have regular students to improve the performance.
8. The library facility is observed to be excellent with provision of language lab.
9. It is advised to the faculties to maintain the subject files in proper order with necessary documents and lecture records.
10. Since, the institute is just completing one year, it is in the phase of developing many facilities.

### **Important Instructions**

1. The Institute shall take appropriate measures for prevention of ragging in any form, in the light of UGC regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009.

2. As per the instruction of UGC/AICTE/GOG/Admission Committee Gujarat, no any institute can keep Original documents of any students.

3. University may also conduct inspections with or without notifying the dates to verify specific complaints or non-representation, violation of norms and standards, mal-practices etc.
4. Institute has to maintain Faculty - Student ratio as per the concern apex body norms.
5. Institute has to update teaching staff details in affiliation portal regularly.
6. The above mentioned criteria will be considered from upcoming year and all institutes are instructed to seek prior permission from GTU before introduction of new programme, any change in existing programme and extension of affiliation in existing courses before applying to AICTE/COA/PCI/or any apex body. Those institutions who have not completed the deficiencies of the previous year LIC report, university authority will take action against the institute and shall put the institute under "No Admission Zone" for the entire set of courses in the next academic year even though approval is given by apex body.
7. All GTU Affiliated institutions are highly encouraged to get NBA/NAAC accreditation. All eligible institutions are throughly encouraged to participate in NIRF ranking process.
8. All GTU affiliated institutions (runs programs UG and above) are highly encouraged to get recognition under section 2(f) of UGC Act 1956.
9. The Institute has to Provide Sufficient International Journals, E-Journals, Library books titles & Volumes are purchase as Prescribe by AICTE Norms.
10. The Institute has to Provide Sufficient facility to develop skill knowledge as per requirement of curriculum.
11. The Institute has to appoint Administrative staff as per norms.
12. The Institute has to Provide sufficient E - assessment facility and teaching staff as and when required.
13. The Institute has to Provide teaching staff for the examination related work like observer duty, examiner duty, etc. And also has to provide teaching staff for the academic related work.

Please note that University can take appropriate action according to the provision of the Gujarat act 20/2007 and issue appropriate affiliation letter Notification in case of non compliance of the deficiency.

◆ **This order is issued with the approval of Hon'ble Vice-Chancellor.**



**Dr.K.N.Kher**

**Registrar**

**Copy Submitted with respect to:-**

**The Principal Secretary** (Technical Education), Education Department, Block no-5,8th Floor, New Sachivalaya,Gandhinagar-382010.

**The Director**, Commissionerate of Technical Education, Wing-B, 6th floor, Karmayogi Bhavan,Gandhinagar.

**The Member Secretary**, ACPC/ACPDC,Ahmedabad.

**Office Copy.**

**Note :**

- 1) GTU reserves the right to conduct inspection at any time during the year and take necessary action based on AIC/LIC report/data/complain etc.
- 2) AIC is for Existing Institutes and LIC is for New Institutes.
- 3) Individual Approval letter copy will not be communicated through Post/Email.